



8900 GEORGIA AVENUE, SILVER SPRING, MARYLAND 20910 • (301) 650-0086 • springknolls4@gmail.com

New Student Application for Program Year 2025-26

Instructions

Please fill out one application per child. A nonrefundable fee of \$65 should accompany each application. Completed applications and checks should be mailed to the address above or emailed to springknolls4@gmail.com. Checks should be made out to Spring Knolls Cooperative Early Learning Center. Electronic payments may also be made via PayPal.

CHILD'S INFORMATION

Name:

Address:

Street:

Apartment:

City:

State:

Zip:

Home Phone:

Date of Birth (MM/DD/Year):

Male Female

Race/ethnicity of child*

**This item is optional; however, Spring Knolls has a commitment to maintaining a diverse student population and information about your child's race/ethnicity helps us achieve that goal.*

PARENT'S INFORMATION

| | |
|--|---|
| Parent's Name: | Parent's Name: |
| Relationship to the child: | Relationship to the child: |
| Home Address (if different from the applicant) | Home Address: (if different from the applicant) |
| Phone (H): | Phone (H): |
| Phone (M): | Phone (M): |
| Email: | Email: |
| Work Information | Work Information |
| Occupation: | Occupation: |
| Address: | Address: |
| Phone: | Phone: |

CLASS INFORMATION

Check the morning program in which you have an interest. These classes are offered from 9am to 12pm.

| <u>CLASS</u> | <u>STUDENT'S REQUIRED AGE</u> | <u>CLASS DAYS</u> |
|---|-------------------------------|-----------------------------|
| <input type="checkbox"/> 2-day Twos class | 2 by 9/1/25 | Thursday & Friday |
| <input type="checkbox"/> 3-day Twos class | 2 by 9/1/25 | Monday, Tuesday & Wednesday |
| <input type="checkbox"/> 5-day Twos class | 2 by 9/1/25 | Monday through Friday |
| <input type="checkbox"/> 5-day Threes class | 3 by 9/1/25 | Monday through Friday |
| <input type="checkbox"/> 5-day Pre-K class | 4 by 9/1/25 | Monday through Friday |

Please indicate membership option:

- My family would be interested in cooping
- My family would not be interested in cooping

SCHEDULE FOR ADD-ON PROGRAMS

Check the box next to your choice(s) of schedule. These options are available for all children enrolled in any of our morning programs.

| | Monday | Tuesday | Wednesday | Thursday | Friday |
|---|--------|---------|-----------|----------|--------|
| <input type="checkbox"/> Early Drop-off (8:30-9:00 am) | | | | | |
| <input type="checkbox"/> Lunch Bunch (12:00 pm – 1:30 pm) | | | | | |
| <input type="checkbox"/> Enrichment (12:00 pm – 3:00 pm) | | | | | |
| <input type="checkbox"/> Extended Day (3:00 pm – 5:30 pm) | | | | | |

Note: All students have the option to “drop in” for Enrichment and Extended Day classes on a periodic basis for a per-day fee, space permitting.

ADDITIONAL INFORMATION

Have you applied to Spring Knolls before? Yes No If so, when?

How did you learn about Spring Knolls? Please be as specific as possible.

What are you hoping to find in a preschool? Please be as specific as possible.

Spring Knolls is an all-inclusive program; it is important for us to know of any special needs your child might have. Please note any allergies or special conditions such as physical, emotional, or developmental needs. Additionally, please list any therapies or evaluations your child has received or is currently receiving.

Please provide any additional information you may wish to share about your child in the space below.

COMMITTEES / FAMILY RESPONSIBILITIES

Spring Knolls is a non-profit, parent-led cooperative childcare center. Each family at the school is required to serve on a parent committee, act as a Board officer, or support a specific administrative role. One or two committee chairpersons, who may also serve on the Board of Directors, lead the committees.

Would you be willing to chair or co-chair a committee? Yes No

Would you be willing to serve on the Board of Directors? Yes No

We are constantly in need of families with all types of backgrounds that can help us run the school. Identify below the talents, skills, or professional experience that your family can offer.

Check areas of interest/experience

| | |
|--|--|
| <input type="checkbox"/> Accounting/Bookkeeping/Financial Planning | <input type="checkbox"/> Leadership (Non-profit or other) |
| <input type="checkbox"/> Administrative Support/Office Management | <input type="checkbox"/> Legal Expertise |
| <input type="checkbox"/> Creative Arts | <input type="checkbox"/> Event Planning |
| <input type="checkbox"/> Database Management | <input type="checkbox"/> Information Technology (hardware, software) |
| <input type="checkbox"/> Fundraising | <input type="checkbox"/> Non-profit Board Experience |
| <input type="checkbox"/> General Contracting/Facilities Management | <input type="checkbox"/> Marketing/Communications |
| <input type="checkbox"/> Human Resources | <input type="checkbox"/> Website Design/Development |
| <input type="checkbox"/> Education/School Administration | <input type="checkbox"/> Other (Please explain.) |

Explain the ways you see yourself contributing to the Spring Knolls community:

SIGNATURE

The information as submitted on this form and on any attachment is accurate, complete, and true to the best of my knowledge.

Signature _____

Date _____

Print Name _____

Relationship to child _____

SCHOLARSHIP FUND

As a Maryland EXCELS school, Spring Knolls families are eligible for financial aid for childcare through the State of Maryland. More information can be found at www.money4childcare.com

If you would like more information about financial assistance, please contact the Director, Joan Cisneros by phone at 301-650-0086 or by email at springknolls4@gmail.com.

Spring Knolls Cooperative Early Learning Center does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, scholarships, and other school-administered programs.